

FELEGE HIYWOT CENTER  
Board of Directors Meeting Minutes  
October 9, 2012

Opening:

The regular monthly meeting of the FHC Board of Directors was called to order by board president, Darye Henry at 6:15 PM on Tuesday, October 9 , 2012 in the Felege Hiywot Center.

Present:

Darye Henry	Aster Bekele
Lynn Wigand	Lauren Nowlin
Ralph Taylor	Gene Ford
Mary Studley	

Absent:

Val Tate	Nicole Oglesby
Chris Rothenberger	

Agenda items that were a priority to discuss were budget and board recruitment.

Budget Report: Darye covered projected FHC budget for 2013, addressed concerns and made clarifications to board members. Stressed that numbers are projections based on new strategic plan, and for potential grant requirements.

Payroll: Budgeted amount of 84K to cover Executive director (30K), Asst. ED(28K), groundskeeper (5K), Grant writer (5K), Book Keeper (5K), and program manager (11K).

Fundraising/advertising: \$12,500 will cover marketing , promotions, advertising, etc.

Information tech: \$6000 to cover computer upgrade, security camera, projectors, software for data, donor, volunteer management.

Mission/Orphans: Sponsorships fund 4K, leaves 1K as an expense

Occupancy: includes mortgage on building and utilities

Office expenses: board felt this expense will increase due to more staff , number raised to 5K

Program/program staff/support/transportation: spent 24K this year, will allot 35K for 2013. Includes summer and after school program.

Green House: have grant money in place, but will have other expenses to prepare site and upkeep

Building and Grounds: Upkeep, maintenance and gravel for driveway

Staff Development: Grant money will be sought

New Building: L shaped building per Strategic Plan desperately needed.

Total budget for 2013: approx. 470K

Request made to figure out ratios and percentages related to costs/time/programs, etc.

Revenues: Combination of grants , fund raising and donations  
Motion to approve budget with amendments....motion carried and approved.

Board Recruitment Update:

Terms of each board member were reviewed. Terms ending this year are Darye, Mary, Ralph, Chris . Others end next year. No one has indicated that they do not wish to continue except for one. Val Tate has relinquished her position and will now be part of the new advisory board along with Jan and Ginny to start in January 2013. Lauren Nowlin has a student interested in participating in that advisory board as well. Stressed the need for current board members to consider potential members with skill sets in finance, real estate, law. No firm candidates identified.

Minutes from Sept. meeting approved.

Update of funds: Thanks to Mary Studley, Year 3 funds from full service community grant (8k) to be paid out this month. Thanks to board member Lauren Nowlin for expediting the sale of all ipads to Edna Martin center. Public Allie employee, Idamarie is working out extremely well, focused on project management. Ethiopian food fundraiser had to be moved back to November due to deaths in the Ethiopian community and lack of manpower (woman power) for cooking. November 9<sup>th</sup> is next target date. Menus, prices, fliers, banners are done.

Meeting adjourned at 7:25 PM

Next meeting Tuesday, November 13, 2012 at 6PM

Minutes submitted by: Lynn Wigand

Minutes approved by: Aster Bekele